



Replacement DL389 Form

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ALL SECTIONS MUST BE COMPLETED. DL389s expire 12 months from the original date of course completion and will not be replaced once it has expired. Obtaining a replacement DL389 will not extend the expiration date. If it has already expired you will need to take the entire course to receive a new DL389 certificate. The training provider will not be able to replace your DL389, only CMSP is authorized to replace the DL389. Replacement DL389s may take up to a 5 working days to process your request. An incomplete address will cause significant delay, make sure you include an apartment or unit number.

DATE: _____

TRAINING PROVIDER NAME: _____

NAME: _____
First Middle Last

ADDRESS: _____
Street (include apt or unit #) City State Zip

TELEPHONE _____ DOB MM/DD/YY _____

DRIVER LIC # _____ STATE _____

DATE COURSE COMPLETED _____

REASON FOR REPLACEMENT:

- LOST ORIGINAL
- NEVER RECEIVED ORIGINAL
- DAMAGED/DEFACED (ORIGINAL MUST BE INCLUDED WITH REQUEST)
- INCORRECT INFORMATION

OTHER EXPLAIN _____

INCLUDE A PHOTOCOPY OF YOUR DRIVER LICENSE

SIGNATURE _____ DATE _____

OFFICE USE:

ORIGINAL DL NUMBER ISSUED _____ ORIGINAL ISSUE DATE _____

REPLACEMENT DL NUMBER _____ REISSUE DATE _____

REPLACEMENT ISSUED BY: _____
Print Name

Option 1) Mail form and copy of drivers license to:
Total Control Training, Inc
12520 Business Center Dr Ste C
Victorville, CA 92395

Option 2) Scan and email form and copy of drivers license to: info@totalcontroltraining.net